



BOROUGH OF CREWE & NANTWICH

MAYORS PARLOUR
MUNICIPAL BUILDINGS
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TEL. CREWE (0270) 583191

From the Worshipful the Mayor

CMJ

18th January 1994

Mr H Rowsell
69 Welsh Row
Nantwich
Cheshire

Dear Mr Rowsell,

The Worshipful the Mayor, Councillor Richard Ellwood and Mayoress, Mrs Ann Ellwood, would be pleased to host a reception for the **Nantwich Choral Society** on the evening of Thursday, 24th February.

Guests should aim to arrive at 7.30pm for a wine reception, when the Mayor and Mayoress will greet their guests.

At approximately 7.45pm, guests will be given the opportunity to view the Civic Suite which includes the Council Chamber, Mayor's Reception Room and Mayor's Parlour. Each of these rooms is of historic interest, and the Mayor's Reception Room and Mayor's Parlour display many interesting items of civic memorabilia.

Following the tour, a finger buffet will be served in the Mayor's Reception Room, followed by coffee and mints.

I would anticipate the evening closing at approximately 10.00pm.

To enable catering arrangements to be finalised, I should be grateful if you would telephone Carol Jones on 537568 to confirm the numbers.

Yours sincerely

Confirmed 60 21/1/94
70-75/75-80

for *Car Jones*

Head of Member and Office Services

Yours Mr. Mayor & Mrs. Ellwood